

**CALL**  
**2013 TENTH CONGRESSIONAL DISTRICT DEMOCRATIC CONVENTION**

1. **Call.** Pursuant to the authority provided by the Virginia Democratic Party Plan, the Tenth Congressional District Democratic Committee ("District Committee") hereby calls a Democratic Convention to be held at 10 a.m., May 18, 2013, at Clarke County High School (627 Mosby Boulevard, Berryville, VA). The doors to the convention will open at 9 am.
2. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan ("State Party Plan"), as amended, and the Guidelines issued by the Democratic Party of Virginia on February 16, 2013 (Guidelines) are incorporated into this Call by reference and made a part hereof.
3. **Purposes.** The purposes of the Reorganization Meeting shall be:
  - a. To elect twenty Democratic State Central Committee members.
  - b. To conduct other business as may properly come before the convention
4. **Organization.** Democrats who are elected as delegates/alternates to the district convention who reside in the Tenth Congressional District are duly elected delegates/alternates to the Tenth District Democratic Convention by their city, county, or magisterial caucuses. The voter registration status of all duly elected delegates/alternates status shall have been verified prior to the meeting.
5. **Participation and Outreach.** Participation in Tenth District Democratic process to select representatives to the Democratic State Central Committee is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability.
5. **Declaration.** All persons participating in the Convention shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the Congressional District; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat, and is not a member of any other political party.
6. **District Rules and Committees.** The District Convention shall be governed by the rules developed by the Temporary Rules Committee and rules developed by the permanent Rules Committee and adopted by the Convention. The Temporary Rules shall be approved by the current Tenth District Democratic Committee. The District Convention shall elect Permanent Committees on Rules and Credentials. The membership of the Permanent Committees shall be apportioned in the same manner as the temporary committees

7. **Delegates to Convention.**

- a. County and City Democratic committees shall elect the following district convention delegates and alternates:

<b>District</b>	<b>City/County</b>	<b>Delegates</b>	<b>Alternates</b>	<b>Total</b>
10	Clarke	3	2	5
10	Fairfax	49	25	74
10	Frederick	16	8	24
10	Loudoun	76	38	114
10	Prince William	14	7	21
10	Manassas/Manassas Park	12	5	17
10	Winchester	6	3	9
<b>Totals:</b>		<b>176</b>	<b>88</b>	<b>264</b>

- b. County and city caucuses shall select the delegates to the District Convention on April 27 or April 29. The pre-filing deadline shall be 5:00 p.m., Monday, April 22, 2013, for caucuses held on Saturday, April 27, 2013, and 5:00 p.m., Wednesday, April 24, 2013, for caucuses held on Monday, April 29, 2013. Delegate candidates for 10th Congressional Democratic District Conventions shall pre-file with their respective chairs or with designees for such chairs.

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- c. Each County and City Democratic Committee shall provide its Call to Caucus to the 10th District Democratic Committee Chair by March 15, 2013.
- d. If a city or county committee has fewer pre-filings for delegate or the exact number of pre-filings, the committee may cancel the caucus and the people who have pre-filed shall be declared elected.
- e. Each county and city Democratic Committee within the Tenth Congressional District shall establish rules for its caucuses in conformity with this call and the State Party Plan. Such rules shall be adopted in a timely manner and shall provide for required public notification of the time, place, and method of Delegate selection.
- f. Each local jurisdictional Chair shall certify their Tenth District Convention delegates and alternates to the Tenth District's Temporary Credentials Chair Ellen Heald via email to [Ellen.heald@gmail.com](mailto:Ellen.heald@gmail.com) within 5 days following the local caucus. It shall be the responsibility of Credentials' Committee chair to distribute the credentials for delegates beginning at 9:00 a.m. on the day of the convention.

**8. Election of Members of the State Central Committee.**

- a. **Election.** Jurisdiction caucuses shall nominate the twenty members of the Democratic State Central Committee from the Congressional District; the names of persons nominated shall be presented to the convention for election. The body shall select the following numbers of State Central Committee members:
  - Loudoun County: 9 members (5 men, 4 women)
  - Fairfax County: 6 members (3 men, 3 women)
  - Winchester City: 1 member
  - Prince William County: 1 member
  - Manassas / Manassas Park: 1 member
  - Clarke County: 1 member
  - Frederick County: 1 member
- b. **Prefiling.** Candidates must prefile for election to the State Central Democratic Committee from the Congressional District. Candidates must prefile with the District Chair via email to Charlie Jackson ([charliejackson40@gmail.com](mailto:charliejackson40@gmail.com)) by 5:00 p.m. on May 8, 2013. A pre-filing form shall be provided upon request. There will be a requested prefilling fee of \$25. Only those individuals properly prefilled in a timely manner shall appear on the ballot. No write in candidates shall be accepted. Filing fee payments shall be made by written check to the Tenth Congressional District Democratic Committee and mailed to the Tenth District Chair, Charlie Jackson, at 43091 Autumnwood Square, Ashburn VA, 20148. Payment must be postmarked by May 8, 2013.
- c. Each jurisdiction's delegation chair or designee will ensure that only the correct number of delegates is seated and voting in the jurisdiction. Should any dispute arise concerning delegate credentials or the number of delegates present, the Chair of the Convention will choose two members from the affected jurisdiction to meet with the Permanent Credentials Committee to resolve the problem and report to the Chair.
- d. **Additional Members:** The newly elected Tenth District Committee may meet immediately following the District Convention on May 18<sup>th</sup> to elect three additional members of the State Central Committee to ensure conformance with the Party Plan.

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9. **Filing Deadlines and Locations.** All documents to be filed with District Chair must be submitted by the stated deadlines. Filing by email ([charliejackson40@gmail.com](mailto:charliejackson40@gmail.com)) will be permitted, if the form is received by the May 8, 2013 deadline. Papers or payments must be filed with the Chair of the District Committee at the following address: Charlie Jackson, 43091 Autumnwood Square, Ashburn VA, 20148. Payment must be postmarked by May 8, 2013.
  
10. Adopted by the Tenth District Democratic Committee on February 27, 2013.