# CALL TO THE
# 2014 TENTH CONGRESSIONAL DISTRICT
# DEMOCRATIC NOMINATING CONVENTION

1. CALL

   According to the authority provided by the Virginia Democratic Party Plan, the Tenth Congressional District Democratic Committee hereby calls a Nominating Convention to be held at 10 a.m. on Saturday, April 26, 2014 at Park View High School (400 W. Laurel Avenue, Sterling, VA, 20164). Credentials will be available beginning at 9:00 a.m. and additional time may be allowed during the Nominating Convention to add Alternates to the Delegation.

2. INCORPORATED DOCUMENTS

   All appropriate provisions of the Virginia Democratic Party Plan are incorporated into this Call by reference and made a part hereof.

3. PURPOSES

   The purposes of the District Convention shall be to nominate a candidate as the Democratic nominee to run for the U. S. House of Representatives from the Tenth Congressional District on November 4, 2014.

4. DELEGATES

   a. County and City Democratic committees shall elect the following district convention Delegates and Alternates based on formula D as specified by the Virginia Democratic Party Plan:

| DISTRICT | CITY / COUNTY | DELEGATES | ALTERNATES | TOTAL |
|---|---|---|---|---|
| 10 | Clarke | 6 | 1 | 7 |
| 10 | Fairfax | 99 | 20 | 119 |
| 10 | Frederick | 19 | 4 | 23 |
| 10 | Loudoun | 131 | 26 | 157 |
| 10 | Prince William | 22 | 4 | 26 |
| 10 | Manassas City | 12 | 2 | 14 |
| 10 | Manassas Park City | 3 | 1 | 4 |
| 10 | Winchester | 8 | 2 | 10 |
| Totals: | | 300 | 60 | 360 |

   b. County and city caucuses shall select the Delegates and Alternates to the Tenth District Nominating Convention between March 29, 2014 and April 12, 2014.The caucuses shall be unassembled. Voters at an unassembled caucus shall be registered voters of the Tenth Congressional District and reside within the jurisdiction or political subdivision holding an unassembled caucus, and who sign the Declaration described in Section 6 of this Call.

   c. County and city unassembled caucuses shall provide at minimum four (4) consecutive hours for the election of Delegates and Alternates between the hours of 9 a.m. and 9 p.m.

   d. Each person filing to become a Delegate or Alternate to the Tenth District Nominating Convention shall designate on the filing form a candidate preference for the Democratic Party nominee for the office of U.S. House of Representatives, or “uncommitted.” The Delegate or Alternates’ stated preference, if any, shall be binding on the delegates’ first ballot at the District Nominating Convention unless a Delegate or Alternate is pledged to a candidate who has properly withdrawn by April 19. Persons filing as Delegate or Alternate who have not expressed a candidate preference for US Congress will be considered “uncommitted,” and may vote for any candidate on the first ballot, or for “no candidate.” Delegates to the Tenth

Congressional District Nominating Convention ballots shall include the option of voting for "no candidate" for Congress as well as the option of voting for a candidate

e. City or County caucuses shall allow votes for Delegate or Alternate by slate. No slate may receive preferential treatment or a preferential place on a delegate selection ballot nor may any slate be publicly identified on the ballot as the "official slate."

f. Ballots at the local committee caucuses shall indicate a Delegate or Alternate candidate's preference of candidate for nomination or a candidate for Delegate or Alternate's status of uncommitted. City and County caucuses shall elect Delegates and Alternates on separate ballots. A person filing for Delegate may not also file to run for Alternate. A person filing for Alternate may not also run for Delegate. Jurisdictions shall allow slate voting at its unassembled caucuses. All slates must be filed with the local committee chair, or his or her assigned representative, in accordance with the localities' call to caucus at least one (1) week prior to the scheduled caucus. Slates shall consist of no more than the number of Delegates or Alternates allowed to each locality or political subdivision as specified in this Call.

g. Voters at a City or County Caucus shall be able to vote for as many Delegates and Alternates to fill the delegation of their locality or political subdivision. Voters in the local caucuses shall exercise their votes so that no candidate for Delegate or Alternate shall receive more than one vote from each voter.

h. Alternates may be added to the Convention Delegation in the event of an absence of an elected Delegate. Jurisdictional delegations shall by plurality vote determine which Alternate(s) replace an absent or missing Delegate. Delegates and Alternates receiving a plurality of votes at an unassembled caucus shall be declared Delegates or Alternates to the Tenth District Nominating Convention.

5. PARTICIPATION

Participation in the Caucuses is open to all registered voters who live in the jurisdictions within the Tenth Congressional District and who wish to participate as Democrats. Voters in the Caucuses shall only cast a vote for Delegates and Alternates within the jurisdiction or political subdivision where they are registered to vote.

Participation in the Tenth District Nominating Convention is open to all Delegates or Alternates elected at local city and county caucuses. All meetings shall be open to all voters regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings shall be publicized in accordance with the Virginia Democratic Party (DPVA) Plan ("State Party Plan"), as amended.

All voters in the City and County Caucuses shall sign a Declaration form, which includes an affirmation, that the person:

a. Is a resident of, and registered to vote, in the Tenth Congressional District.

b. Does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election.

c. Considers himself/herself to be a Democrat and believes in the principles of the Democratic Party.

d. Is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2014 Tenth Congressional District.

6. DISTRICT CONVENTION RULES AND COMMITTEES

The Tenth District Nominating Convention shall be governed by the rules designed by the Temporary Rules Committee and adopted by the Convention. The Tenth Congressional District Democratic Committee Chair

shall appoint the members of the Temporary Committees on Rules and Credentials. The Tenth District Chair shall appoint the members of each committee. Each committee shall be composed of five members.

Temporary Rules shall be approved at minimum two weeks prior to the April 26 Tenth District Nominating Convention and shall be adopted by a majority vote of Delegates at Tenth District Nominating Convention.

Ballots at the Tenth District Nominating Convention shall list candidates in alphabetical order by the candidates' last name.

A candidate for the Tenth District nomination who receives a majority of votes by seated Delegates at the Tenth District Nominating Convention shall be declared the nominee. If more than one round of balloting is required to select a nominee, Delegates will be released from their declared candidate preference for subsequent ballots.

7. COUNTY AND CITY CALLS TO CAUCUS

Each county and city Democratic committee shall provide its Call to Caucus to the State Party and the Tenth District Democratic Committee Chairman by March 15, 2014.

a. County and city calls may include a provision to allow for in-person absentee voting no more than three days prior to its unassembled caucus. County and City Calls to convention allowing for in-person absentee voting shall inform voters of the time, date, place and hours available for in-person absentee voting.

b. County and city calls may allow for election of Delegates or Alternates by political subdivision and request from the Tenth Congressional District Democratic Committee Chairman a breakdown of Delegates by political subdivision (e.g. magisterial districts / wards). If a County or City decides to divide its delegation by political subdivision it shall include in its Call to Caucus a listing of the numbers of available Delegates or Alternates available per political subdivision.

c. County and city calls shall require ballots to be first organized by pre-filed candidates' slates and, or in addition, candidate preference and then list candidates for Delegate or Alternate alphabetically by last name within each section.

8. CAUCUSES, FILING AND PARTICIPATION

Any Democrat wishing to be a delegate or alternate to the District Convention must file a Delegate or Alternate filing form approved by his or her local Democratic committee with the chairperson of the local county or city Democratic committee, or a designated representative, by the filing deadline approved in the local city or county Call to Caucus.

a. Filing deadlines for Delegates or Alternates to local caucuses shall be at least one (1) week prior to the scheduled caucus.

b. A $20.00 administrative fee for Tenth District Democratic Convention Delegate or Alternate candidate's is requested. County or City Democratic committees shall provide $5.00 of any collected administrative fees for Delegates and Alternates to the Tenth Congressional District Democratic Committee.This voluntary fee shall be collected by the county or city Democratic committees within the Tenth District and shall be forwarded to the Treasurer of the Tenth Congressional District Democratic Committee, Jerry Welch, 12809 Bexhill Court, Herndon, 20171 no later than May 15, 2014.

c. Only those persons who have filed by the deadline will have their names printed on the ballots used at the caucuses.

d. No less than five (5) days prior to a city or county caucus, the Chair of the local committee or designee thereof shall provide a list of candidates for Delegate or Alternate to the Tenth Congressional District Democratic Committee Chair. The Tenth Congressional District Chair shall

make Delegate and Alternate candidate lists available to pre-filed candidates for nomination. This list shall include Delegate and Alternate candidates' name, mailing address, candidate preference, telephone number and email address (if available).

e. No more than five (5) days after each city or county caucus, each county and city chairperson shall provide the District Chair a list of elected Delegates and Alternates, including name, mailing address, telephone number, and email address (if available).

f. Voters at a local caucus shall be required to present a valid form of identification and be a registered voter of the Tenth Congressional District and the locality holding the caucus in order to vote in the local caucus. Valid forms of identification shall be those accepted by the current rules of the State Board of Elections. Voters without appropriate identification may cast provisional ballots, which shall be canvassed at the conclusion of the caucus by the Chair of the local committee convening the caucus and two members of the 10th Congressional District Democratic Committee.

g. City or County Chairs holding an unassembled caucus shall retain all ballots from the caucus in accordance with the Democratic Party of Virginia Party Plan.

9. CANDIDATE PRE-FILING

Any person wishing to seek the Democratic nomination to the US House of Representatives from the Tenth Congressional District must file by March 11, 2014 by 7 p.m. with the Chair of the Tenth Congressional District Democratic Committee, Charlie Jackson, 43091 Autumnwood Square, Ashburn, VA 20148, and Email: charliejackson40@gmail.com.

The following filings must be received as noted above:

a. Declaration of Candidacy in the form as provided by the Virginia State Board of Elections. Link: http://www.sbe.virginia.gov/Files/Forms/Candidates/CAN_DECLARATION.pdf

b. Certificate of Candidate Qualification in the form required by the Virginia State Board of Elections of candidates seeking nomination by primary. Link: http://www.sbe.virginia.gov/cms/documents/CAN_DECLARATION.pdf

c. Petition of qualified voters in the form required by the Virginia State Board of Elections in the amount of 1,000 qualified signatures. Petition of qualified voter forms shall indicate the petitions are for a Democratic Primary Petitions may indicate they were collected for a primary to be held on June 10, 2014 or indicate a date of April 26, 2014. Link to form: http://www.sbe.virginia.gov/cms/documents/Petition%20of%20Qualified%20Voters%20SBE-506_521_letter%20Rev%203.12.pdf

d. A non-refundable filing fee, payable by check or money order to the Tenth Congressional District Democratic Committee, in the amount of $5,000, shall accompany the Declaration of Candidacy/Certificate of Candidate Qualification forms.

e. The Chair of the Tenth Congressional District Democratic Committee shall certify candidates who have met the filing requirements no later than March 13,2014 at 10 p.m.

10. CONVENTION AND CAUCUS CANCELLATION

a. The Chair of the Tenth Congressional District Democratic Committee may choose to cancel the nominating convention in the event that only one candidate for nomination has properly filed.

b. The Chair of the Tenth Congressional District Committee may choose to cancel the nominating convention if all but one pre-filed candidates withdraw from the Convention in writing to the Chair of the District Committee. Pre-filed candidates seeking to withdraw and remove their name from the Convention ballot must do so no later than April 19, 2014.

c. If fewer than or equal to the number of Delegates and Alternates allowed for any given locality appropriately files, the local Chair overseeing a Caucus may choose to cancel its localities caucus.

If fewer than or equal to the number of Delegates allowed for any given locality appropriately files, the local Chair overseeing a Caucus may cancel its election for Delegates. If fewer than or equal to the number of Alternates allowed for any given locality appropriately files, the local Chair overseeing the Caucus may cancel its election for Alternates.

d. Notice of any cancellation shall be provided in a timely fashion to Delegates

11. FILING LOCATIONS

Unless otherwise specified herein, all papers are to be filed with the Chair of the Tenth Congressional District Democratic Committee at the following address: Charlie Jackson, 43091 Autumnwood Square, Ashburn, VA 20148, Email: charliejackson40@gmail.com

12. SPECIAL RULES

The Chair of the Tenth Congressional District Democratic Committee shall be an automatic, non-voting member of the nominating convention.

Filing forms may be filed in person, by U.S. Mail, express mail (USPS, FedEx, DHL, UPS, etc.), or by Email. All Statements of Candidacy Forms may be filed via Email but the form must show the **signature** of the filer.

**Adopted by the 10th District Democratic Committee, the** 18th **day of February, 2014**