

# 2017 Report of the Temporary Rules Committee

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**I. CONVENING OF REORGANIZATION CONVENTION:** Elected delegates for the following jurisdictions will convene at 1:30 pm Saturday, May 13, 2017, at Broad Run High School located at 21670 Ashburn Rd, Ashburn, VA 20147. Credentials will be available from Noon to 1:15 pm.

CD	Locality Name	# of Delegates
10	Clarke County	3
10	Fairfax	63
10	Frederick County	12
10	Loudoun County	92
10	Manassas City	8
10	Manassas Park City	3
10	Prince William	17
10	Winchester	5
10	Total	203

The Chair of the Tenth Congressional District Democratic Committee shall serve as temporary Convention Chair and will call the Reorganization Convention to order.

## II. ORDER OF BUSINESS

Call to order

Introduction of Temporary Chair and Secretary

Pledge of Allegiance

Report of the Temporary Credentials Committee

Election of the Permanent Chair and Secretary

Election of Permanent Rules and Credentials Committees, which will meet immediately following their election

Welcoming address, introductions and announcements, to include introductions of statewide candidates and Candidates for House of Delegates Seats across the 10 CD

Report of the Permanent Rules Committee

Report of the Credentials Committee

Keynote Speaker (TBD)

Remarks by other candidates

Explanation of and instructions to jurisdictional caucuses (if needed)

Convention will RECESS and move into the Jurisdictional Caucuses to Nominate 10 CD

Democratic Members by Jurisdictional Caucus (if needed)

Convention will RECONVENE to Ratify the Nominations of Members of the 10 CD Committee as selected by the Jurisdictional Caucuses

Announcement & Introduction of the New 10 CD Members

Presentation of Resolutions

Adjournment

**III. PERMANENT COMMITTEES:** There shall be three permanent committees of the Convention: Rules, Credentials, and Resolutions

**IV. JURISDICTION CAUCUSES AND NOMINATION OF 10 District Committee Members who are also State Central Committee Members:** Prior to the Reorganization Convention, the name of each convention delegate shall be verified against a list of registered voters to determine that the attendee is registered in the jurisdiction. Delegates shall be required to sign a Declaration form, which includes an affirmation that the person is a resident of, and registered to vote in, the jurisdiction holding the caucus; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2017 general election.

The body as a whole shall elect 20 members of the Tenth Congressional Democratic Committee who shall also be members of the Democratic State Central Committee as specified by the Congressional District

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Committee's Call to Convention.

Candidates for District Committee & State Central Committee are required to pre-file with the Congressional District chair by 5:00 p.m., Friday, April 28, 2017. No nominations will be accepted from the floor at the convention.

If the number of candidates pre-filing for the 10<sup>th</sup> Congressional District Committee & State Central Committee for any jurisdiction is equal to or less than the number allocated to that jurisdiction, the Convention Chair may declare those candidates nominated without the need for a vote in a jurisdictional caucus.

If the number of candidates pre-filing for the 10<sup>th</sup> Congressional District Committee & State Central Committee for any jurisdiction is equal to or less than the number allocated to one gender, those pre-filing may be declared nominated without the need for a vote in a jurisdictional caucus.

Vacancies will be filled as per our by-laws by those elected at this convention.

If the number of candidate pre-filing for the 10<sup>th</sup> Congressional District Committee and State Central Committee for any jurisdiction, or for one gender within a jurisdiction, is more than the number allocated to that jurisdiction, the Convention Chair will declare that a caucus will need to be held to forward nominations to the convention, will designate a location for that caucus, and will appoint a temporary chair and a teller or tellers to work with that caucus.

Once convened, the caucus will proceed according to the following order of business:

1. The caucus will elect a permanent Caucus Chair by majority voice vote.
2. The caucus will Nominate Members of 10<sup>th</sup> Congressional District Committee/State Central Committee Member(s) from the locality
  - a. Speeches will be permitted by each candidate, limited to two (2) minutes, monitored by the Caucus Chair or designated timekeeper.
  - b. Although male and female candidates may appear on the same piece of paper, nomination of male and female members will be considered separate ballots. The lists will be separated by gender and listed in alphabetical order.
  - c. If the number of candidates for one gender are equal to or less than the positions available, those candidates will be deemed nominated without further voting.
  - d. Nomination will be conducted by written ballot provided by the teller with voter identification, and clear instructions by the teller about the number of available candidates and the voting procedures to be used.
  - e. Each convention delegate within the jurisdiction will be able to cast as many votes as there are open seats.
    - Where the voter has multiple votes, no more than one vote may be cast for an individual candidate.
    - The voter may cast less than the number of votes permitted.
    - Any ballot with more than the number of votes permitted will be disqualified entirely and no votes on that ballot will be counted.
  - f. Candidates may campaign as slates, but no slates will appear on the ballots.
    - All votes will be cast for individuals.
  - g. Candidates who get the most votes will be deemed nominated. For example, if there are three male slots in a jurisdiction, the three male top vote getters will be the nominees.
  - h. If a jurisdiction has an odd number of members to be nominated greater than one, one-half of the total number minus one will be nominated of each gender, with the next highest vote getter of either gender to receive the odd numbered seat nomination.
  - i. If a jurisdiction has only one nominee, the highest vote getter of either gender shall be selected.
3. The teller and the chair will consult and prepare a report on the outcome of the presentation to the Convention Chair.

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4. The caucus will be asked to ratify the report of nominations by majority vote.
5. The teller will preserve all ballots and present them to the convention Chair, along with the caucus report.
6. The caucus will adjourn and join the entire Tenth District Convention. The Caucus Chair or designee will report to the chair, who will then ask the convention to elect the nominees put forward by the jurisdictions.

**V. RESOLUTIONS:** For a resolution to be considered at the District Convention, it must be received by the Chair of the Resolutions Committee, Marty Martinez, by 5:00 PM on Friday, April 28, 2017. Resolutions may be submitted by Convention Delegates or any Democrat residing in the Tenth Congressional District.

Resolutions for consideration at the Convention should be sent to Marty Martinez at 'Fernando Marty Martinez' martinez1952@gmail.com at the above listed deadline.

There will be a limit of five resolutions to come before the May 13, 2017 Reorganization Convention. If more than five resolutions are submitted, the Chair and members of the Resolutions Committee shall determine which shall be presented.

Debate on each resolution shall be limited to one speaker for and one against, remarks by each speaker not to exceed two minutes.

Action on each resolution shall be by voice vote. However, the chair of the resolutions committee may ask the convention for permission to vote on two or more non-controversial resolutions as a block.

**VI. MISCELLANEOUS RULES:** All papers to be filed with the Chair of the District Democratic Committee shall be filed at the following address: **pebrown1@cox.net** or Patsy Brown, at 5662 Thorndyke Court, Centreville, VA 20120.

The Permanent Chair shall appoint a Parliamentarian, a Sergeant-at-Arms, a Head Teller, assistant tellers and fill any other positions deemed necessary. It shall be the responsibility of the Chair to conduct and expedite the business of the Convention, and to preserve order and decorum. Each attendee is called upon and directed to assist in completing the business of the convention in an orderly and timely manner. The Chair shall be authorized to recess the Convention at any time. The Chair will state, whenever possible, when the Convention is to reconvene. The Chair may recognize special guests at appropriate times.

Ballots from each jurisdiction will be turned over to the Head Teller as soon as that vote has been completed, and will be maintained by the Convention Chair for at least thirty days. Except as set forth in these rules, the Convention shall operate in accordance with the Virginia Democratic Party Plan, as amended, and Roberts Rules of Order.

Each jurisdiction's delegation chair or designee will ensure that only the correct number of delegates is seated and voting in the jurisdiction. Should any dispute arise concerning delegate credentials or the number of delegates present, the Chair of the Convention will choose two members from the affected jurisdiction to meet with the Permanent Credentials Committee to resolve the problem and report to the Chair.

Guests may watch the proceedings, but are not allowed in the Jurisdictional seating area.

Respectfully submitted,



2017 Tenth District Reorganization Convention Rules Committee Chair